

Washoe-Storey Conservation District

1201 Terminal Way, Suite 222  
Reno, NV 89502  
(775) 322-9934

Board of Supervisors Meeting

Minutes of August 27, 2008

Present:

Ernie Nielsen, WSCD Chairman  
Jim Shaffer, WSCD Secretary  
Becky Maholland (Attended by phone), WSCD Treasurer  
Ray Newcomb, WSCD Supervisor  
Andi Kemmerer, WSCD  
Terri Svetich, City of Reno  
Lynell Garfield, City of Reno  
Chris Conway, Kennedy/Jenks  
Suzy Johnson, Jeff Codega Planning and Design

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1. Call the Meeting to Order

- Chairman Ernie Nielsen called the Washoe-Storey Conservation District Board of Supervisors Meeting to order at 4:50 p.m. Becky was present by phone, and it was determined that there was a quorum.
- Jim made a motion to move items 8 A and B to Public comments in the agenda. Ray seconded and the motion passed.
- Jim made a motion to approve the minutes from the July 23, 2008 WSCD Board meeting. Jim seconded and the motion passed.

2. Public Comments:

- No public comments.

3. External Agency Reports:

- A. USDA - Natural Resources Conservation Service – District Conservationist
  - Item tabled for October WSCD Board meeting.
- B. Division of Conservation Services – Sandi Gotta
  - Sandi was not able to attend, but reported that there may be a cut to District funding, from \$5,000 to \$4,200. This is not for sure, but Sandi will send out an email to update WSCD.

4. District Projects

- A. Washoe and Storey County Reviews
  - Andi completed no reviews for Washoe and Storey Counties.
  - WSCD will received \$5,000 from Storey County for Planning Reviews completed.

## 5. Internal District Reports

### A. Fiscal

#### 1. Report – Treasurer

- Ray made a motion to approve the Treasurer's report for July 2008. Jim seconded and the motion passed.

#### 2. Revenue including office space/rent

- WSCD is all paid up.

#### 3. Authorize payment of expenses.

- Jim made a motion to authorize the payment of expenses for October 2008. Ray seconded and the motion passed.

### B. General Correspondence – Secretary

- Andi to look up the WSCD Fiscal Manual and review to determine what WSCD is required to do for projects.

### C. Board membership review vacancy of Cities appointed member and potential recommendations.

- Ernie will call Pam Wilcox and invite her to the October WSCD Board meeting
- Andi will email out the WSCD Board member terms.

## 6. Old Business:

### A. Issues and progress made with Selmi Drive Project.

- Ray made a motion to accept the \$25,000 in funding for the Fore Properties to help the water issue at the Sun Villa Estates, as well as approve the contract between WSCD and the Washoe County Health District. Jim seconded and the motion passed.

## 7. New Business:

### A. Presentation by Suzy Johnson in regards to the Curti Ranch Crane Ditch clean-up project. –Action

- The money was dispersed by the Truckee River Fund and picked up by Andi and Suzy. Another round of RFP is coming up soon, possible project at Evans Creek or Chalk Creek.
- Jim made a motion to accept the Jeff Codega Planning and Design contract and authorize Ernie to sign, given that insurance is resolved and there is no work done at the site. Becky seconded and the motion passed.

### B. Presentation of updated Construction Site BMP handbook and new Field Guide by Terri Svetich and Lynell Garfield from the City of Reno.

- Terri and Lynell brought and dispersed the Nevada Contractor's Field Guide for Construction Site BMPs handbook to the Board.
- The City of Reno is having an audit completed on September 30, 2008, that is based on an EPA questionnaire.
  - Will be looking at the fundamentals of each entity and will also be visiting construction and industrial sites.
- There will also be a Construction Site BMP training this fall sometime. Terri will keep WSCD updated on the date, time and place.

- Andi to email Lynell any historical WSCD documents that can be used for the City of Reno TRIG website.
- [www.tnstormwater.com](http://www.tnstormwater.com): the website with documents and ordinances for the City of Reno.

8. Staff/Consultants Items:

A. Announcements

- Andi to contact the Conservation Corps about education programs
- Andi to ask Terri about the City of Reno audit to see if the public can go along
- Andi to continue to attend the Northern Nevada Water Planning Commission meetings to see if WSCD has a seat on the Board.
- Andi to ask Sue Donaldson about making a noxious weed brochure, and have one drafted by the September Board meeting.
- Andi to also draft a homeowner BMP brochure with the WSCD logo on it.
- Andi to research WSCD insurance further.
- Jim made a motion for Ray to determine the scope of the beetle problem of the pinyon-juniper areas in the Virginia City highlands, and to have as a future project for WSCD. Ray seconded and the motion passed.

B. Report on activities since last meeting.

C. District direction on future staff activities.

9. Supervisors Items:

A. Announcements

B. Review of activities not otherwise included in agenda items.

C. Board membership review vacancy of cities appointed member and potential recommendations.

- Jim Shaffer is meeting with Dean Haymore and Becky Maholland in Virginia City to make sure WSCD and Storey county are on the same page and to offer our expertise on planning projects. The meeting will be on September 2 at 10:00.

10. Next District Meeting:

- Ray made a motion to have the next Board Meeting on **September 24**, 2008 at **4:30** at the WSCD Office, and to standardize all meetings for the forth Wednesday of each month at 4:30. Jim seconded and the motion passed.
- Agenda items:
  - Adopt the WSCD Annual Report and Final Financial Report
  - Crane Ditch clean-up progress report by Suzy Johnson.
  - Goats and weed issues: weeds in Virginia City and surrounding areas, as well as Washoe Lake.
  - Initial grant money to hire someone to find grant money for WSCD personnel and projects.

- Discussion and approval of sending Andi to the Nevada Association of Conservation Districts Annual Meeting in Jackpot, Nevada on October 21-22, 2008.

11. Adjourn

The WSCD Board meeting ended unofficially at 6:45 pm.