

Washoe-Storey Conservation District

1201 Terminal Way, Suite 222
Reno, NV 89502
(775) 322-9934

Board of Supervisors Meeting

Minutes of February 28, 2008

Present:

Ernie Nielsen, WSCD Chairman
Becky Maholland, WSCD Treasurer
Jim Shaffer, WSCD Secretary
Ray Newcomb, WSCD Supervisor
Andi Kemmerer, WSCD
Jim Arden, Consultant
Sandi Gotta, Nevada Division of Conservation Districts
Andrew Knust, Kennedy/Jenks
Scott Monsen, Washoe County Vector-Borne Diseases

1. Call the Meeting to Order

- Secretary Jim Shaffer called the Washoe-Storey Conservation District Board of Supervisors Meeting to order at 4:35 p.m.
- Ray made a motion to approve the minutes from the January 24, 2008 WSCD Board meeting. Andy seconded and the motion passed.
- Guests Scott Monsen from Vector-Borne Diseases and Consultant Jim Arden were in attendance.
- Becky made a motion to move item 9A up to Public Comments in the agenda. Andy seconded and the motion passed.

2. Public Comments:

- No comments.

3. External Agency Reports:

- A. USDA - Natural Resources Conservation Service – District Conservationist
 - Jim Gifford stated that there was one applicant for the EQIP and WHIP programs.
- B. Division of Conservation Services – Sandi Gotta
 - Sandi announced that the State technical committee meeting will be held on March 13, 2008.
 - Agenda items will include identifying priorities for state resource concerns, and soliciting recommendations for programs, applications periods and funding pools for the 2009 fiscal year.

- There will also be a training for new Board and Commission Members in Carson City on March 12, 2008.
- Richard Vigil is now gone from NRCS. He was the State Conservationist.
- NACD President Olin Simms passed away. He was from Wyoming and now the West has less of a voice. The new NACD President is from Ohio.

4. District Projects

A. Hidden Meadows: update from Jim Arden

- Jim Arden attended RTC meeting and talked to engineer Frank Alvarez. Frank was excited to know that Hidden Meadows site is open for mitigation.
- Jim also met with Harry and Bill from Hidden Meadows HOA and discussed midge problem, which was also discussed with WSCD Hidden Meadows subcommittee. Possible EIS done on the area to get additional funding from the Bureau of Reclamation.
- **Andi to complete Nationwide 27 Permit and send out.**
- **Andi to set up a Hidden Meadows subcommittee meeting before March WSCD Board meeting.**
- Andy made a motion to make Secretary Jim Shaffer and Treasurer Becky Maholland to be current signators as well as on the requested Hidden Meadows Airport Authority Citibank account. Bret seconded and the motion passed.
- Jim Arden will contact the Bureau of Reclamation and come up with a plan for next steps.
- **Andi to get ahold of Kevin Rourke and request more funds and also increase the per acre cost, which would be an amendment between WSCD and the Army Corps of Engineers.**
 - Also remove the existing embankment from the pond to the creek.

B. Steamboat Creek

- Ray discussed the willingness for landowners to participate in Steamboat Creek Project.
- Submit ideas that could be proposed to the Truckee River Fund.
- Send documents to Senator Reid that would help WSCD to know his office and build relationships.

C. Washoe and Storey County Reviews

- Andi completed two reviews for Washoe Country.

D. Jumbo Grade/Andrew Lane

- No comment.

E. Storey Weed Abatement Team

- No comment.

5. Internal District Reports

A. Fiscal

1. Report – Treasurer

- Andy made a motion to approve the treasurer's report for January 2008. Jim seconded and the motion passed.

2. Revenue including office space/rent

- WSCD is all paid up.
- 3. Authorize payment of expenses
 - Bret made a motion to authorize payment of expenses. Jim seconded and the motion passed.
- B. General Correspondence – Secretary
 - No comments
- C. Personnel
 - Bret made a motion to form a personnel committee that will discuss insurance and job description. Jim seconded and the motion passed.
 - Andy, Ray and Ernie will be on the committee.
 - Ray made a motion to approve insurance under the State Employment Program, unless a better rate is found. Andi and Ray will research other options. Jim seconded and the motion passed.
 - Ray will write a proposed job description for Andi before the March WSCD Board meeting and send out to Ernie and Andy.
- 6. Old Business:
 - A. Issues associated with District web-page.
 - Andi needs to learn how to post WSCD agendas and minutes on the web-page.
- 7. New Business:
 - A. Guest speaker Scott Monsen from Vector-Borne Diseases Program of the Washoe County Health Department to give a power point presentation on a hydrology issue off of Selmi Drive.
 - The area looking to be improved is on the north side of McCarran off of Sutro. Washoe County Health department wants to partner with WSCD to have conservation and stabilization measures performed on the west bank.
 - Accumulated erosion has blocked the drainage.
 - The developer has dedicated \$25,000 in funds to make necessary corrections to help eliminate mosquito breeding.
 - Ray made a motion to go forward with the County to assist with what capacity WSCD can in respect to improvements of the area off of Selmi Drive, as well as seek additional resources for the project, and to also open an escrow account and have Secretary Jim Shaffer and Treasurer Becky Maholland be the current signators on the requested Parkview Terrace B Citibank account. Andy seconded and the motion passed.
 - **Andi to go look at the site and make recommendations.**
 - B. Discussion and approval for Andi to attend the Cooperative Weed Management Area National Conference April 15-17 in Reno, cost \$75.00.
 - Jim made a motion to pay the \$75.00 for Andi to attend the conference. Becky seconded and the motion passed.
 - C. Review WSCD committee structure.
 - WSCD personnel committee consists of: Ray, Andy and Ernie.

- WSCD storm water committee consists of: Ernie, Jim, Becky and Ray.
- D. Summary by Andi and Bret of Pyramid Lake and Virginia City Tours.
 - Item tabled for March WSCD Board meeting.
- E. Discussion and approval of reimbursing Andi and Bret for personal expenses paid for NACD tours.
 - Jim made a motion to pay Andi \$43.86 as well as compensate 7 hours of extra work, and Bret \$30.00. Becky seconded and the motion passed.

8. Staff/Consultants Items:

- A. Announcements
- B. Report on activities since last meeting.
 - Andi to summarize monthly tasks and time percentages and send to Ray.
- C. District direction on future staff activities.

9. Supervisors Items:

- A. Announcements
 - Becky discussed Storey County's Hazard Mitigation Plan. The plan is comprehensive and covers the entire county and has projects that may involve WSCD. Storey County needs input on what some potential projects may be.
 - Earthquakes, erosion, noxious weeds, groundwater, etc.
- B. Review of activities not otherwise included in agenda items.
 - No comment.
- C. Board membership review vacancy of cities appointed member and potential recommendations.
 - No comments.

10. Next District Meeting:

- Bret made a motion to have the next Board Meeting on March 26, 2008 at 4:30 at the WSCD Office. Andy seconded and the motion passed.
- Ray discussed having one project per month that will be put on that month's agenda.

11. Adjourn

Jim made a motion to adjourn the WSCD Board Meeting at 7:20 p.m. Ray seconded and the motion passed.

Board personnel/Member tasks to complete before March, 2008 Meeting:

- Andi to send out an email to Board members tasks she has been working on.
- Andi to send out completed reviews to Board Members.
- Andi to talk to Sandi about FICA and determine how much we owe.
- Andi to look up insurance and issue a letter to the AG office.
- Andi to complete Nationwide 27 Permit and send out.
- Andi to set up a Hidden Meadows subcommittee meeting before March WSCD Board meeting.
- Andi to get ahold of Kevin Rourke and request more funds and also increase the per acre cost, which would be an amendment between WSCD and the Army Corps of Engineers.
- Andi to summarize monthly tasks and time percentages and send to Ray.