

Washoe-Storey Conservation District

1201 Terminal Way, Suite 222
Reno, NV 89502
(775) 322-9934

Board of Supervisors Meeting

Minutes of January 27, 2010

Present:

Ernie Nielsen, WSCD Chairman
Jim Shaffer, WSCD Secretary
Becky Maholland, WSCD Treasurer
Austin Osborne, WSCD Supervisor
Andi Kemmerer, WSCD
Suzy Johnson, Somacon
Sandi Gotta, NV Division of Conservation Districts
Kristine Hansen, USACE
Lynell Garfield, City of Reno
TC Twitchell, Xeripave
Kreg Mebust, Sage Green Design
Chris Robinson

1. Call the Meeting to Order

- Secretary Jim Shaffer called the Washoe-Storey Conservation District Board of Supervisors Meeting to order at 4:35 p.m. It was determined that there was a quorum.
- Becky Maholland made a motion to approve the minutes from the December 16, 2009 WSCD Board meeting. Austin seconded and the motion passed.

2. Public Comments:

- There were no public comments.

3. External Agency Reports:

- A. USDA - Natural Resources Conservation Service – District Conservationist
 - Item tabled for February WSCD Board meeting.
- B. Division of Conservation Services – Sandi Gotta
 - Sandi will be attending the NACD meeting in Orlando, FL next week and will report back at the February board meeting.
 - The Commission will be meeting in March at the new UNR Ag. Building.

4. District Projects:

- A. Washoe and Storey County Reviews
 - Received one project from Washoe County, and no projects from Storey County.

- B. Update by Suzy Johnson on the Crane Ditch project, Phase 2.
 - Jean Stone, the NDEP project coordinator will be initiating the design for the project. Jean also handed out the project requirements to the board and will have the contract to sign by the February board meeting.
 - The Crane Ditch design is in progress for the sediment forebay. The drain was originally designed for 5-year floods, but now want to incorporate some sort of a low flow channel which will be easier to clean. The channel will have stepped weirs with rock steps incorporated. The catch basin inserts will be donated by Jensen Precast, and the pervious pavement will be donated by Xeripave.
 - Kreg Mebust and Chris Robinson will have the 90% design ready for Jean on February 11, 2010.
- C. Update by Hidden Meadows subcommittee.
 - Item tabled for February WSCD board meeting.

5. Proposed District Projects:

- A. Update by Suzy Johnson on Double Diamond Wetlands 5, 6 and 16.
 - 1. Discussion and approval for FEMA fix plan in support of South Meadows Partners and Double Diamond Business Owners Association and to pursue funds in maintenance and perpetuity.
 - Suzy gave a presentation on flood control, controlling the perennial pepperweed in Wetland 16, fixing the levee and removing the homeowners from the flood zone, which can't be promised to them at this point in time.
 - The Hidden Meadows subcommittee will look further into this and make a decision.
 - Jim Shaffer made a motion to support that conceptual plan with the additional information added, where the Hidden Meadows subcommittee can then review the plan and bring to the February board meeting. Becky seconded and the motion passed.

6. Storey County Issues:

- A. Discussion and approval for accepting updated MOU between Washoe-Storey and Dayton Valley Conservation Districts and Storey County for noxious weed abatement in Storey County's Six and Seven Mile Canyons for FY 2010.
 - Dayton Valley Conservation District will manage the Spherion weed spraying crews which will be paid for with ARRA funding.
 - Andi will begin weed mapping Six and Seven Mile Canyons in March, and the weed spraying will begin in May.
 - Austin made a motion to accept the updated MOU between Washoe-Storey and Dayton Valley Conservation Districts and Storey County for noxious weed abatement in Storey County's Six and Seven Mile Canyons for FY 2010. Jim seconded and the motion passed.

- B. Review progress made with the Storey County Master Plan.
 - The Storey County Master Plan will be made public on February 4, 2010, but there is still work to be done before anything is finalized.
 - The public will be looking at key components, including TRI Center, flood control and GIS. WSCD can look at the natural resource section and make appropriate changes.

7. Internal District Issues:

A. Fiscal

1. Report – Treasurer
 - Ernie will look into finding a pro-bono accountant to help with the WSCD finances.
2. Update to FY 2009-2010 Budget
 - Item tabled for February 2010 WSCD board meeting.
3. Review updated WSCD Fiscal Policy
 - Item tabled for February 2010 WSCD board meeting.

B. Status update of Nationwide 27 Permit and In-Lieu fee Program with U.S. Army Corps of Engineers.

- Item tabled for February 2010 WSCD board meeting.

8. New Business:

A. Discussion and approval for recommending Lynell Garfield to the Cities of Reno and Sparks to fill WSCD vacancy term.

- Jim Shaffer made a motion for Andi to submit a letter to the Cities for the appointment of Lynell Garfield to fill WSCD's vacancy. Becky Maholland seconded and the motion passed.

B. Discussion and possible action on letter from Truckee River Fund regarding the Crane Ditch project. –Action

- Jim Shaffer made a motion for Andi to draft a letter to the Truckee River Fund with regards to work being completed for the Crane Ditch Project. Becky Maholland seconded and the motion passed.

C. Discussion and approval for submitting draft In-Lieu Fee Prospectus to the U.S. Army Corps of Engineers and the Interagency Review Team. –Action

- Jim Shaffer made a motion to submit the draft In-Lieu Fee Prospectus to the U.S. Army Corps of Engineers and the Interagency Review Team with Kristine's revisions to the document. Austin Osborne seconded and the motion passed.

9. Staff/Consultants Items:

A. Announcements.

B. Report on activities since last meeting.

- Andi handed out her January 2010 Staff Report to the Board.

9. Supervisors Items:

A. Announcements

B. Review of activities not otherwise included in agenda items.

- Andi and Bret will update the WSCD website and add The Steamboat Creek Plan.
- Andi to keep attending the Interlocal Stormwater Committee meetings and to offer WSCD's services if needed.

C. Agenda items for February 2010:

1. Approval for appointing Lynell Garfield to the Cities of Reno and Sparks WSCD vacancy.
2. Approval for submitting draft In-Lieu Fee Prospectus to the U.S. Army Corps of Engineers and the Interagency Review Team.
3. Approval of Crane Ditch contact with NDEP.
4. Approval for paying Andi \$20 per hour with 25% fringe rate through NDEP Crane Ditch contract.
5. Approval for contract between Suzy Johnson and WSCD.
6. Adjustment to WSCD budget.
7. Adjustments to WSCD Fiscal Policy.
8. Standing items: Nationwide 27 Permit and In-Lieu fee program.

10. Next District Meeting:

- Austin Osborne made a motion to hold the next WSCD Board meeting on March 24, 2010 at 4:30 in the WSCD office. Jim Shaffer seconded and the motion passed.

11. Adjourn

- Jim Shaffer made a motion to adjourn the WSCD Board meeting at 7:35 pm. Becky Maholland seconded and the motion passed.