

## Washoe-Storey Conservation District

1201 Terminal Way, Suite 222  
Reno, NV 89502  
(775) 322-9934

### Board of Supervisors Meeting

Minutes of June 18, 2008

#### Present:

Ernie Nielsen, WSCD Chairman  
Bret Tyler, WSCD Vice-Chairman  
Jim Shaffer, WSCD Secretary  
Ray Newcomb, WSCD Supervisor  
Andy Flagg, WSCD Supervisor  
Andi Kemmerer, WSCD  
Debra Hoffman, USDA, NRCS  
Suzy Johnson, Jeff Codega Planning and Design

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#### 1. Call the Meeting to Order

- Vice-Chairman Bret Tyler called the Washoe-Storey Conservation District Board of Supervisors Meeting to order at 4:40 p.m. It was determined that there was a quorum.
- Jim made a motion to move items to Public comments in the agenda. Andy seconded and the motion passed.
- Ray made a motion to approve the minutes from the May 26, 2008 WSCD Board meeting. Jim seconded and the motion passed.

#### 2. Public Comments:

- No comments.

#### 3. External Agency Reports:

##### A. USDA - Natural Resources Conservation Service – District Conservationist

- The new 2008 Farm Bill was approved. There will be a public meeting on July 29, 2008 to discuss the new Farm Bill programs. The meeting will be held at the NRCS State Office in Reno.
- [Andi to send Debra Hoffman the Hidden Meadows Ponds information.](#)

##### B. Division of Conservation Services – Sandi Gotta

- Sandi was not able to attend.

#### 4. District Projects

##### A. Washoe and Storey County Reviews

- Andi completed no reviews for Washoe and Storey Counties.
- WSCD needs to get a certificate of insurance and an audit in order to receive 2009 funding from Washoe County.

- Andi to look and see if Andy was voted as new WSCD Treasurer, and if not, put as an action item on July's agenda.
- Bret will talk to Dean Haymore about the Storey County reviews that WSCD is not receiving.
  - WSCD would help Storey County, fee-based approach.
  - Suggest LID on the reviews.
- Andi to bill Storey County for the \$5,000, send to Pat Whitton.
- Bret will check the Storey County Commission minutes to see if funding from Storey County is on-going or just a one-shot condition.

## 5. Internal District Reports

### A. Fiscal

#### 1. Report – Treasurer

- Bret made a motion to approve the Treasurer's report for May 2008. Jim seconded and the motion passed.

#### 2. Revenue including office space/rent

- WSCD is all paid up.

#### 3. Authorize payment of expenses.

- Andy made a motion to authorize the payment of expenses for July 2008. Ray seconded and the motion passed.

### B. General Correspondence – Secretary

- Jim attended the NAB meeting and is trying to get on the July agenda for UNR projects.
  - Ray will get ahold of his contact at UNR to determine when the next meeting is.
- Andi will continue to attend the monthly Interlocal Stormwater Committee Meetings and see how WSCD can be involved with LID in Washoe County. Andi to also make a summary of the meetings she attends and send out to Board members.

### C. Conservation District Annual Work Plan 2008-2009 – Supervisors

-Discussion and approval for FY 2007-2008 draft Financial Report. –Action

- Andy and Andi will go over and submit the draft financial report to the State.
- Ray made a motion to approve the 2007-2008 draft financial report reflecting the \$5,000 that needs to be taken out, and allow for Andy and Andi to make any needed number changes. Jim seconded and the motion passed.

### D. Board membership review vacancy of Cities appointed member and potential recommendations.

- Skill sets:
  - Grant writing with part funding for staff, corporate representative possibly from a government agency or IGT, representation from the School District, public relations, VP of a corporation, environmental projects.
- Weakness:
  - Contacts and projects.
- The personnel committee, Ray and Andy, will put up an announcement on Craig's list and see who applies.
- Put as an action item on July's agenda.

6. Old Business:

A. Issues and progress made with Selmi Drive Project.

- Washoe County has a drainage easement from Sun Villa Estates for the Parkview Terrace B Project.
- Ernie will write out a contract.
- WSCD needs a document from Sun Villa Estates stating that we have access to water and access for construction.
- Andi will talk to Sandi about insurance liability. WSCD needs to be protected and covered.

7. New Business:

A. Presentation by Suzy Johnson in regards to the Curti Ranch Crane Ditch clean-up project. –Action

- Suzy gave a brief presentation of the Crane Ditch clean-up project.
- D on page one (1) was taken out.
- The purpose of the design is to ultimately design an LID that will remove hydrocarbons and to test the types and amounts of pollutants entering the ditch.
- Asking TRF for \$50-70,000 that will be leveled against NDEP 319 h Grant Funds.
- The overall goal is to leverage for better water quality in the Truckee Meadows.
- WSCD wants the Curti Ranch Landscape Maintenance Association (LMA) to determine some sort of long-term maintenance plan that may include methane digestors.
- Jim made a motion to approve the Crane Ditch Clean-up proposal with revisions discussed. Andy seconded and the motion passed.

B. Discussion and approval of paying \$475.00 for WSCD to be reinstated as a 501c3 with the State. –Action

- Bret made a motion to pay \$475.00 and Andy will look up the status online. Ray seconded and the motion passed.
- Andi to send the email from Sandi in regards to the 501c3 status to Andy.

8. Staff/Consultants Items:

A. Announcements

B. Report on activities since last meeting.

C. District direction on future staff activities.

- Andi completed the NRCS grant proposal and handed in to Maggie Liebel.
- Andi to email out completed monthly tasks.
- Andi to attend the Northern Nevada Water Advisory Committee meetings. Look online to see when and where the July meeting is being held.

- Andi to talk to Kevin Roukey about the status of the Nationwide 27 Permit, and also ask about increasing the In Lieu Fees.

9. Supervisors Items:

- A. Announcements
- B. Review of activities not otherwise included in agenda items.
- C. Board membership review vacancy of cities appointed member and potential recommendations.
  - Ray and Ernie will talk to Greg Dennis from the City of Reno to determine what each of the stakeholders want/need in regards to Steamboat Creek. Ernie will also email out a list of stakeholders.
  - Andi to put together a meeting for the Steamboat Creek sub-committee (Andy and Ray) before the July Board meeting.

10. Next District Meeting:

- Bret made a motion to have the next Board Meeting on **July 23, 2008 at 4:30** at the WSCD Office. Jim seconded and the motion passed.
- Agenda items:
  - Put Dean Haymore and Dan Kaffer on future agendas if they are able to attend.
  - Board Vacancy as an action item.
  - Steamboat Creek Report from Steamboat Creek and Weed sub-committee.
  - Crane Ditch clean-up progress report by Suzy Johnson.

11. Adjourn

Bret made a motion to adjourn the WSCD Board Meeting at 7:15 p.m. Jim seconded and the motion passed.