

Washoe-Storey Conservation District

1201 Terminal Way, Suite 222
Reno, NV 89502
(775) 322-9934

Board of Supervisors Meeting

Minutes of March 26, 2008

Present:

Ernie Nielsen, WSCD Chairman
Jim Shaffer, WSCD Secretary
Ray Newcomb, WSCD Supervisor
Bret Tyler, WSCD Vice-Chairman
Andy Flagg, WSCD Supervisor

1. Call the Meeting to Order

- Chairman Ernie Nielsen called the Washoe-Storey Conservation District Board of Supervisors Meeting to order at 4:40 p.m.
- Ray made a motion to approve the minutes from the February 28, 2008 WSCD Board meeting. Jim seconded and the motion passed.

2. Public Comments:

- No comments.

3. External Agency Reports:

- A. USDA - Natural Resources Conservation Service – District Conservationist
- B. Division of Conservation Services – Sandi Gotta
 - Items tabled for April 2008 WSCD Board Meeting.

4. District Projects

- A. Hidden Meadows: update from Jim Arden
 - Item tabled for April 2008 WSCD Board Meeting.
- B. Steamboat Creek
- C. Washoe and Storey County Reviews
 - Andi completed one review for Washoe Country.
- D. Jumbo Grade/Andrew Lane
 - No comment.
- E. Storey Weed Abatement Team
 - No comment.

5. Internal District Reports

- A. Fiscal
 - 1. Report – Treasurer
 - No comments.
 - 2. Revenue including office space/rent

- WSCD is all paid up.
- 3. Authorize payment of expenses
- B. General Correspondence – Secretary
 - No comments
- C. Personnel
 - **Executive Session:**
 - A formal job description for a WSCD District Manager was reviewed under State Job classifications, and there is no District Manager position. The Board also reviewed various titles including job descriptions for Andi
 - Ray was nominated by Jim to be the Chair of the Personnel Committee and will help Andi as needed. Bret seconded and the motion passed.
 - Jim was nominated by Bret as the Chair of Storm-Water Committee. Andy seconded and the motion passed.
 - Becky was nominated by Jim as the Chair for the Hidden Meadows/Steamboat Creek Committee. Andy seconded and the motion passed.
 - Ray made a motion for Andi Kemmerer to obtain State Health insurance as well as have WSCD pay for a cell phone for Andi. Jim seconded and the motion passed.
 - Jim made a motion to change Andi's job title from District Manager to Conservation Administrator. Ray seconded and the motion passed.
 - Ray will create a new job description and a detailed list of specific duties that he will send out before April's WSCD Board meeting.

6. Old Business:

- A. Issues associated with District web-page.
 - Item tabled for April 2008 WSCD Board Meeting.

7. New Business:

- A. Issues and progress made with Selmi Drive Project.
 - Item tabled for April 2008 WSCD Board Meeting.

8. Staff/Consultants Items:

- A. Announcements
- B. Report on activities since last meeting.
- C. District direction on future staff activities.
 - Items tabled for April 2008 WSCD Board Meeting.

9. Supervisors Items:

- A. Announcements
- B. Review of activities not otherwise included in agenda items.
- C. Board membership review vacancy of cities appointed member and potential

recommendations.

- Items tabled for April 2008 WSCD Board Meeting.

10. Next District Meeting:

- Bret made a motion to have the next Board Meeting on April 23, 2008 at **4:30** at the WSCD Office. Andy seconded and the motion passed.

11. Adjourn

Jim made a motion to adjourn the WSCD Board Meeting at 7:00 p.m. Ray seconded and the motion passed.