

Washoe-Storey Conservation District

1201 Terminal Way, Suite 222
Reno, NV 89502
(775) 322-9934

Board of Supervisors Meeting

Minutes of September 27, 2007

Present:

Ernie Nielsen, WSCD
Jim Shaffer, WSCD
Bret Tyler, WSCD
Andy Flagg, WSCD
Andi Kemmerer, WSCD

1. Call the Meeting to Order

- Supervisor Bret Tyler called the Washoe-Storey Conservation District Board of Supervisors Meeting to order at 4:47 p.m.
- Andy made a motion to approve the minutes from the August 23, 2007 WSCD Board meeting with the two amendments to the agenda. Jim seconded and the motion passed.
- Jim made a motion to move item 8A up in the agenda to 5A. Bret seconded and the motion passed
- **Becky and Jim to form a subgroup to talk to Mahmood Azad. Andi to send reminder.**

2. Public Comments:

- No comments.

3. External Agency Reports:

- A. USDA - Natural Resources Conservation Service – District Conservationist
 - Tracey Wolfe was not able to make it to the meeting.
 - Need a representative from NRCS's State office
- B. Division of Conservation Services – Sandi Gotta
 - Sandi Gotta was not able to attend the meeting.

4. District Projects

- A. Hidden Meadows
 - Jim Arden agreed to perform an assessment on Hidden Meadows for 10-20 hours at \$100 per hour.
 - Jim was asked to write a status report, recommendations and possibly find funds for WSCD.
 - Jim will also talk to Richard Gephart and determine the status of the Airport Authority money.

- Contact the Hidden Meadows HOA as well as the Army Corps of Engineers, and perform an environmental scan to determine where WSCD can use these resources to our advantage.
 - Bill Carr from Waste management may be a potential resource.
 - Jim will also get the final Kennedy/Jenks report on Hidden Meadows.
- B. Steamboat Creek
- Steamboat Creek section of WSCD web-page is out of date.
 - Andi to contact Mitch Blum to see if there is a way for WSCD to be involved with the Steamboat Creek project.
 - Mahmood Azad has some interest in rehabilitating Steamboat Creek.
 - Andi to pull up Steamboat Creek file and e-mail to the Board.
 - Andi to e-mail the open space contact person from the county to see what is going on with the plan.
 - Andi to have Terri Svetich send WSCD the permit from the Interlocal Stormwater meeting on August 23, 2007.
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- C. Washoe and Storey County Reviews
- WSCD received \$5,000 from Storey County.
 - Storey County is happy with the reviews submitted for September.
 - Andi to ask Becky for the agreement/permit that Storey County has with the State.
 - WSCD to continue to think of new ideas/suggestions to add to reviews that can better the environment and how people think about the environment.
 - Jim, Ernie and Andi met with Roger Pellum and Trevor Lloyd from Community Development.
 - WSCD is currently working their way back up to redevelop our level of trust with the County.
 - WSCD needs to document all progress that we make.
 - Bret made a motion to agree to contract and coordinate with the County and work with Community Development, and look at plans. Andy seconded and the motion passed.
- D. Jumbo Grade/Andrew Lane
- Andi to determine WSCD's responsibilities for Jumbo Grade and Andrew Lane. Potential project for WSCD?
 - Do some monitoring, and report back to the County.
 - Andi to take pictures and compare them to pictures taken previously at the sites.
 - Andi to send a monitor report to Dave Price with the County, and determine if the contract with the Army Corp of Engineers has expired.
- E. Storey Weed Abatement Team
- Andi to send CWMA paperwork to Dawn Rafferty and find out what WSCD's next steps are.
 - Andy volunteered to talk to Sue Donaldson to determine weed contacts for Washoe and Storey Counties.

- Need Storey County to be involved with weed eradication. Who are the contacts?

5. Internal District Reports

A. Fiscal

1. Report – Treasurer

- **Andi to report on financial expenses and incomes for the last completed month.**
- 2. Revenue including office space/rent
 - WSCD is all paid up.
- 3. Authorize payment of expenses
 - Andy made a motion to authorize payment of expenses. Jim seconded and the motion passed.

B. General Correspondence – Secretary

- No comments

C. Personnel

1. Review, discuss, and possibly determine desired short and long-term staffing pattern for District.

- Determine what WSCD will be doing over the next fiscal year.
- Describe who WSCD is: Education, restoration projects, and policy.
- Need to do a true educational scan, and determine our core values.
- **Andi to do an inventory of environmental organizations for the RENO area, and also talk to Sue Donaldson about projects that she works on.**
- WSCD needs someone who can put projects together, possibly a structure oriented engineer.
- WSCD to possibly construct a Western Theme tour for the NaCD Meeting in February?
- Bret knows someone at the Reno Gazette Journal that can write an article about the WSCD.
- Bret made a motion to continue item to next WSCD Board Meeting. Jim seconded and the motion passed.

6. Old Business:

A. Issues associated with District web-page.

- Bret made a motion for Andy to take continued action. Jim seconded and the motion passed.
- Need to post WSCD agendas and minutes on the web-page.
- Becky, Andy and Bret to form a working group that works on web-page content.

7. New Business:

A. Guest Speaker Jim Arden to discuss issues associated with Hidden Meadows/Steamboat Creek

- See Item 5A.

- B. Discussion and approval of WSCD Annual Report and Final Financial Report.
 - Take away \$6,100 from Kennedy/Jenks from the budget and put it under Community Education.
 - Add a new line under AB137 and add \$8,292.
 - Bret made a motion to approve WSCD Annual Report and Final Financial Report with revisions. Andy seconded and the motion passed.

- C. Approval of revised Budget to include additional State funding.
 - Bret made a motion to approve the revised WSCD budget. Jim seconded and the motion passed.

- D. Possible WSCD project for improving the Chalk Creek watershed.
 - Jim Purdy wants a working project. Jim and Becky to contact Dan Dragon at Water Resources to get a project together.
 - Truckee River Fund would be good for fire rehab. and restoration at Chalk Creek.

8. Staff/Consultants Items:

A. Announcements

- NvACD will be holding their national meeting in Reno February 2008.
 - WSCD needs to be actively involved in this meeting.
 - Andi to find a contact person with NvACD to determine how WSCD can be involved. WSCD booth?
 - **Andy, Jim, Bret and Andi to form a sub-committee to determine what is going on with the meeting and determine what WSCD can do to help?**
- Jeff Jesch from Kennedy/Jenks is working on a simple restoration plan at South Evans Creek, but needs funds. Possible project for WSCD? Andi to look up Evans Creek Plans.
- UNCE is putting on a LID workshop on November 16, 2007.
 - **Andi to make an agenda item for next Board meeting.**

B. Report on activities since last meeting

- **Andi to send out an email to Board members tasks she has been working on.**

C. District direction on future staff activities.

- Need to decide what is wanted on the web-page.
- Possible PR about the Board?

9. Supervisors Items:

A. Announcements

- WSCD Board to take an inventory and determine what skill-sets are missing from the Board, and bring names to future meetings.

- Financial, fund-finder, PR person, community development, education, etc.
 - B. Review of activities not otherwise included in agenda items.
 - Andi have NRCS send WSCD a list of employees and what they do.
 - Andy is auditing at Reed and North Valley High School.
 - Had an idea to put WSCD.nv.gov on computer screen savers.
 - Andy and Andi to determine a public relations plan and strategy.
 - Ernie to call Karen Wellins to discuss design work, open space, beautifying corridors, and urban infrastructure.
 - C. Board membership review vacancy of cities appointed member and potential recommendations.
 - Pick some names, then call and put them on the agenda.
10. Next District Meeting:
- Bret made a motion to have the next Board Meeting on October 25, 2007 at **4:30** at the WSCD Office. Jim seconded and the motion passed.
11. Adjourn
- Jim made a motion to adjourn the WSCD Board Meeting at 7:05 p.m. Andy seconded and the motion passed.